

Frequently Asked Questions (F.A.Q's)

Why do I need a Special Licence?

Any time there is a function in the Club, at least 1/3 of the guests attending must be members of our Club. If not then we have to apply for a Special Licence to the Christchurch City Council. This will cost you \$65.00.

How can I pay for my function? Can I pay it in advance?

Functions can be paid in advance and by cash, Eftpos (check your banks daily Eftpos limits) and credit card.

All weekend functions are invoiced the following Monday.

When do I get my bond refunded?

Your bond can be refunded to you one working day from the date of your function.

We are not members can we still have our function at Woolston Club?

Yes, however it depends on the type of function that you are wanting. We do not host 18th Birthdays and 21st are limited to relations of current members of our Club and conditions apply.

What about funerals?

We can either host just the post funeral function here or the entire funeral, service included.

There is no hire fee for funerals.



Woolston Club Inc.

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Woolston Club Inc.

Functions Fact Book



THE COSTS AT A GALANCE:

- HIRE FEE
- BOND
- SPECIAL LICENCE FEE
- CATERING
- TABLE CLOTHS
- JUKE BOX
- TEA AND COFFEE
- BRINGING IN YOUR OWN CAKE



BOOKING A FUNCTION

If the date and room you like are available all you need to do to secure the room is pay the hire fee and bond!

The room will be held for seven days while you decide and then after that, if you would like to go ahead with your booking just pay the hire fee and bond and your booking is secure!

Please note that all hire fees:

- Are non-refundable
- Include bar staff, table set up and cleaning.

It is also worth noting that if your numbers drop from those originally booked, we reserve the right to move you to an alternative appropriately sized private function room.

The catering costs could also change if the price was based on a large function.

We will discuss all of this with you.

MEETINGS & SEMINARS

We also have two meeting rooms that are set out Board Room style.

The Top West and Sports Bar can both be set up in theatre or conference style, the Sports Bar can hold up to 400 people theatre style

Arrangements can be made for Morning tea, lunch and afternoon tea for all day seminars or meetings, delivered at a time you specify, to fit in with your timetable.

Due to recent changes we do not allow any function to do their own catering, or bring in any of their own food and drinks.

Ethnic food is negotiable but not guaranteed.

Birthday cakes, and wedding cakes may be brought in but these can also be purchased from the restaurant



We can write any message on it or colour the decorations to match the colours of your function.



WEDDINGS

The room can be set up so that both your wedding ceremony and reception are all in the one room!

Photo's can be taken in our spacious grounds or against any of the walls in either the room or around the Club.



BIRTHDAYS & WORK DO'S

Whether it's a birthday party your organising or the work Christmas party, let us help!

From 3 to 300 we can tailor a menu to suit the needs of your function.

You don't have to worry about the tables or cleaning, we do that for you!